

Wainwright Cluster Association  
Board of Directors Meeting Minutes  
September 10, 2013

Attendees: Mark Waddell, Heather Robertson, Tom Kamstra, Dick Benjamin, Erin Russell, Erick Osmann, Wendy Quaye

Meeting convened at 7:32pm at Tom Kamstra's house, 1753

A motion was made to approve the August meeting notes. The motion was seconded and passed.

**Financial Director's Report:**

\$48,514 in checking, \$15,906 in CD, and \$1282 in arrears.

**Old Business**

1. **Light out in lower cluster.** Have not reached an electrician.
2. **Need plan for lower cluster landscaping.** In contact with Ellen Shepherd about some landscaping ideas.
3. **Tree Work.** Need date about when the tree removal team is coming. Dick to mark the trees in upper cluster.
4. **Handbook redo in progress.** Damien to report on it next month.
5. **Garbage cans no lids.** Warning letters will be posted for those residents who have not yet purchased covered trash cans. Recommend replacing open recycling bin with closed one. Snap on lids are available at most hardware stores.

**New Business**

1. **Vantage Hill Tree Work.** Mark received a call from Vantage Hill about application with RA to approve some tree removal. No concerns for Wainwright cluster. Mark has list of all trees. Vantage Hill trying to revamp their homeowner's association, to improve action. Possible long term plans to sell pool property.
2. **Update email list.** Dick to update email list.

**Mail**

1. Mistaken RA compliant – Received mistaken compliant for wrong Wainwright property.
2. Email from Community Associate Underwriters of America, proposing insurance solutions. We are generally satisfied with our current policy, no further action needed.
3. RA compliant – A Wainwright resident has submitted a compliant to RA about an operational landscape company that is working in our community. To date, RA has not contacted Wainwright Cluster to respond.

### **Open Forum**

- Welcome to the new owners of 1739 – Wendy and Richard Quaye, and baby Quincy.
- Mr. T continuing his work in the cluster – cleaning up various areas. Continues to do good work.
- Crescent Apartments is likely going to be redeveloped with 700 townhouses, plus realignment of Lake Anne Village drive. The Lake Anne plaza parking lot may also be redeveloped, including high density residences plus multi-story parking garage.

### **Closed Session**

**Next monthly meeting will be at October 8th at 8:20pm at Dick Benjamin, house (1765).**

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:20pm.

Any questions may be sent to President Mark Waddell at [markw83@verizon.net](mailto:markw83@verizon.net)

Respectfully submitted,  
Heather Robertson