

Wainwright Cluster Association
Board of Directors Meeting Minutes
May 13, 2014

Attendees: Mark Waddell, Heather Robertson, Tom Kamstra, Dick Benjamin, Damien Deantonio, Erin Russell, Erick Osman, Eric Kemp, and Carol Anne Marquez.

Meeting convened at 7:32pm at Dick Benjamin's house, 1765.

A motion was made to approve the April meeting notes, which was seconded and approved.

Financial Director's Report:

\$51,157 in checking, \$15,989 in CD, and \$2700 in arrears. We switched banks to Washington First Bank, located at Plaza America.

Old Business

1. **Cluster Clean Up.** Heather to distribute flyers by Wednesday, 9am start. Need captains for each courtyard. Eric volunteered for middle cluster, Erick for upper cluster, and Damien in the lower cluster. Each cluster will get about 15 to 20 plants to be planted, for which Damien has a plan for proposed locations, which he will distribute. We need about 10 yards, to be delivered to the middle cluster and we will distribute to each location. Mulch is estimated at \$270. All clusters need some (3) grass seed bags and 10 bags of top soil. Several curbs need repainting yellow. Two poles in the lower cluster need painting. A budget of \$500 was proposed for supplies, seconded and approved. **Annual barbeque starts at 4pm.** An estimated amount of \$300 for barbeque catering was proposed, seconded and approved.
2. **Plan for lower cluster landscaping.** Good progress has been made with the clearing of the swale. The next step is to fill the swale area with grass seed and do some concrete repairs.
3. **Garbage cans with no lids.** Residents are still not totally compliant. 6 raccoons were spotted in the upper cluster.
4. **Lights in the cluster.** Amcrest Electrician to come out on Saturday to start giving us proposals and estimated pricing. We will attempt to find up to two more quotes to give us competitive pricing.
5. **T is working in ivy and lower cluster.** Lots of progress being made. More ivy on the trees in the middle cluster.
6. **Cardinal Landscape.** Cardinal cut back all the lariope and the forsythia. 4 trees in the middle cluster are leaning on good trees in the middle cluster.
7. **Playground.** Some progress has been made on clearing land for a new Wainwright playground. Heather will attempt to do more research on playground equipment. Heather to also contact Reston Association to discuss the POTENTIAL idea of cost sharing with RA.

New Business

1. **Drainage and erosion.** Heather has organized a drainage and erosion company to look on May 23rd at a few areas in the cluster, specifically erosion in the front yards of 1767 and 1769, plus erosion and drainage in middle cluster.
2. **Concrete work.** Several areas need concrete repairs – sidewalk lifting. Dick to contact the concrete masons and get them out to discuss solutions and potential prices.

Mail

1. No mail received.

Open Forum

1. Heather Robertson and Graham Farbrother (1741) purchased 1747 and will start the process of improving the house.

Closed Session

Next meeting will be June 17, 2014 at Erick Osman, 1773. The meeting starts at 7:30.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 9:06pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Heather Robertson