

Wainwright Cluster Association  
Board of Directors Meeting Minutes  
May 14, 2013

Attendees: Mark Waddell, Damien DeAntonio, Heather Robertson, Erick Osman, Tom Kamstra, Dick Benjamin, and Ellie Fusaro

Meeting convened at 7:34pm at Dick Benjamin's house at 1765.

A motion was made to approve the April meeting notes. The motion was seconded and passed.

**Financial Director's Report:**

\$41,475 in checking, \$15,877 in CD, and \$900 in arrears.

**Old Business**

1. **Spring Volunteer Day.** Everything was complete, despite the heat. A worker suffered from heat stroke and we called 911. We followed up with him the day after, and he had recovered well. The workers cleaned out the major ivy in the lower cluster to our satisfaction.
2. **Light out in the Lower Cluster.** Back on the cluster's to do list.
3. **Reston RELAC.** The Virginia State Corporate Commission has approved the sale of the RELAC system to Reston RELAC. They are now scheduling cleaning services (paid) and system checks (free).
4. **Back Yard Storage complaint.** Residents were informed by virtue of reading the April meeting notes to start cleaning up backyard.
5. **Spring Cluster clean-up plan.**

Supplies needed:

- Mulch. Bags are preferable because Meadows will not deliver to the 3 clusters parking lots and are easier to move around. The cost of transportation is the same for bags and bulk. Estimated 3 pallets at \$3.99/bag (45 bags/pallet) = \$550 plus delivery/tip = up to \$650. A motion was made, seconded and approved.

Work needed:

- Removing ivy wrapping around the trees. (maybe save this for Mr. Tee)
  - Scraping and painting soffits on carports.
- Heather to distribute notices on Wednesday.

**New Business**

1. **Lower cluster new renter in (1703) Landscaper Ellen.** Residents may notice her landscape truck on Wainwright Drive. The Cluster has asked her for some suggestions/advice for some of the areas that could use improvement, including the lower cluster swale and other areas. A more comprehensive list of possible landscaping improvements can be discussed with Ellen to quote out, both for design and possible installation.

- 2. Tree Work in Lower cluster.** There is a dead Oak tree and another tree whose roots are rotted and is leaning, a third tree needs some branches trimmed. One quote for \$3500 and another for \$1400 (Reston Tree). Damien suggested 2 small trees in the middle cluster, as well as a pine in the upper cluster. A motion was made to spend \$1400 to trim two trees and remove one in the lower cluster. It was seconded and approved. It was agreed to get Reston Tree to walk around and take a look at these other concerns while doing the approved work.

### **Mail**

1. Received a solicitation from a management company to manage the cluster's business.

### **Open Forum**

- Concern was raised about the drainage in Ellie's carport. We have not yet received a quotation to do the necessary repairs. It is in a very complicated location. The cluster will look into this as a possible repair.
- A statement of thanks was made to the Balmoria family (unit 1739) because they child proofed the new pond in their front yard.

### **Closed Session**

**Next monthly meeting will be at 7:30pm June 11th at Heather Robertson's house (1741)**

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:33pm.

Any questions may be sent to President Mark Waddell at [markw83@verizon.net](mailto:markw83@verizon.net)

Respectfully submitted,  
Heather Robertson