

Wainwright Cluster Association  
Board of Directors Meeting Minutes  
March 18, 2014

Attendees: Mark Waddell, Damien DeAntonio, Dick Benjamin, Tom Kamstra, Eric Kemp

Meeting convened at 7:36pm at the home of Mark Waddell, 1725.

A motion was made to approve the Annual meeting notes. After agreement to change "under budget" to "spent less than income", the motion was seconded and approved. The Annual meeting notes will be updated and posted to the cluster website.

**Financial Director's Report:**

\$49,545 in checking, \$15,950 in CD, and \$1,800 in arrears. The cluster had been using Millennium Bank. Recently notified that Millennium Bank was closed by the Office of the Comptroller of the Currency. Subsequently, the Federal Deposit Insurance Corporation (FDIC) was named Receiver. All deposit accounts have been transferred to WashingtonFirst Bank.

**Old Business**

1. **Need plan for lower cluster landscaping.** Damien will be working on creating a complete list of landscape projects for this year so plans can be made.
2. **Cluster Handbook Revisions.** Handbook was approved at Annual meeting and has been posted to the cluster website.
3. **Garbage cans and carport.** More residents seem to have lids, some residents are still having issues with lids disappearing. Best solution is to ensure your lid and can are labeled with house number.

**New Business**

1. **Lights in cluster.** Mark will be scheduling appointments with several electricians to start getting estimates on labor costs. RA will be contacted to find previously approved posts and lights.
2. **Snow Removal.** Budget for 2014 is \$2,500. We have already spent about \$5,000 for snow removal in 2014.
3. **T Landscaping.** Cluster has been using T for small landscaping jobs for several years. A motion was made to approve spending of \$800 for landscaping labor and materials. The motion was seconded and approved. The cluster will provide T a seasonal advance of \$620 for future work to be completed.
4. **Backyard Boundaries.** A resident was been investigating the possibility for building an addition on his home. Information was received back from Fairfax County that 200 square feet must remain open in the back of the property, this is about equal to the total space available making the

- possibility of an addition impossible. The information from Fairfax County was based on being in a residential planned community (RPC).
5. **RELAC.** RELAC is ready to begin operations in May. Service will be started on May 22 or after 2 consecutive 80 degree days before then.
  6. **Playground.** With a growing number of children in the cluster several residents have expressed interest in installing a cluster playground. The cluster previously had a playground, but as the children in the cluster grew-up the playground was not maintained. The board is open to the idea, interested residents will develop and present a plan including location for the playground.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:32 pm.

Any questions may be sent to President Mark Waddell at [markw83@verizon.net](mailto:markw83@verizon.net)

The next Wainwright Cluster Board meeting will be April 8<sup>th</sup> at the home of Tom Kamstra. The house number is 1753.

Respectfully submitted,  
Damien DeAntonio