

Wainwright Cluster Association
Board of Directors Meeting Minutes
March 12, 2013

Attendees: Mark Waddell, Damien DeAntonio, Heather Robertson, Erick Osman, Tom Kamstra

Meeting convened at 7:40pm at Erick Osman's house at 1765

A motion was made to approve the February meeting notes. The motion was seconded and passed.

Financial Director's Report:

\$37,075 in checking, \$5,281 in savings/money market, \$10,580 in CD, and \$4,455 in arrears.

Old Business

1. **Spring Volunteer Day.** Mark to contact Len about hiring the day laborers again. Proposed to be April 13th. Most of the work will be removing ivy in the lower cluster swale and behind the houses/on trees in the upper cluster. Some tree debris will be removed. Volunteers are needed to drive the truck to/from the dump, light debris removal, doing some light preparation for the Spring Cluster Clean Up Day (will occur in May). Volunteers who participate in April will be "credited" for participation at Cluster Clean Up Day. Expenses include labor (estimated at \$750), truck rental, and food for an estimated \$1000. A motion was made to approve the amount, seconded and approved.
2. **Annual Meeting Report.** Annual meeting went well, other than the lack of participation by more residents.
3. **Carport Work.** Several quotes were received to power wash and paint the interiors of the carports. Quotes were all within a reasonable range of each other. A motion was made to hire the services of Mike Coleman and Craig Nyman for the amount of \$2954 (the lowest bid). The motion was seconded and passed. Work will begin the week of March 18th. A schedule will be communicated to all residents who park under the carport a few days in advance of the work. The work will take 4 to 5 working days.

New Business

1. **Snow removal.** An amount of \$60 was paid to some young residents for snow removal on the sidewalks. The amount was motioned, seconded, and approved.
2. **Lower Cluster Light pole.** One light post in the lower cluster has stopped working entirely. Mark to contact the same provider (Amcrest Electric) to fix the lower cluster one. Long term replacement plan for the lights (poles, fixtures, and underground wires) needs to get started in the next 12 months. Tom and Erick to research possible fixtures that will project the light

downward, be more energy efficient, and look better. Decisions need to be made about possible changes in positions of the lights.

3. **Snow removal.** No problems noted with the last snow storm.

Mail

1. Invitation for all residents for the 2013 Annual Reston Association Meeting on Tuesday April 9th at 7pm, Reston Association's Conference Center.
2. Tom Kamstra has successfully petitioned R.A. to approve some additional colors for painting decks and Fences. The following has been added to the cluster standards:

Behr Composite Deck & Fence Stain, solid color stain:

- Redwood V-8
- Grey TT-15

Behr Exterior Wood Stains & Finishes, semi-transparent stain:

- Redwood ST-330
- Grey ST-159

Open Forum

1. Nothing

Closed Session

Next monthly meeting will be at 7:30pm April 9th at Tom Kamstra's house (1753)

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:37pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Heather Robertson