

Wainwright Cluster Association
Board of Directors Meeting Minutes
June 11, 2013

Attendees: Mark Waddell, Damien DeAntonio, Erick Osman, Tom Kamstra, Dick Benjamin

Meeting convened at 7:43 pm at Mark Waddell's house at 1725

A motion was made to approve the May meeting notes. The motion was seconded and passed.

Financial Director's Report:

\$39,800 in checking, \$15,885 in CD, and \$300 in arrears.

Old Business

1. **Approval of Additional Tree Work.** Reston Tree completed some additional work including removal of a hanging branch in the middle cluster. The cost of the additional work was \$200. A motion was made to approve the amount, seconded and approved. The board will be contacting Reston Tree in the near future to get additional estimates on tree and branch removal.
2. **Lower Cluster Light pole.** On the to-do list, Mark to contact electrician.
3. **RELAC Update.** On May 31, 2013 Reston RELAC LLC officially took ownership of the RELAC system. The first bills from Reston RELAC LLC were sent out this past week, requests for meter readings will be going out soon.
4. **Landscape Work.** Resident suggested possible rock garden for the area where the ivy was removed recently in the lower cluster. The area will continue to be sprayed to kill ivy and the board is working with a landscaper to come up with potential ideas for landscaping. Additionally the cluster will continue to hire Mr. T to help maintain landscaped areas, performing weeding, edging, etc.
5. **Approval of additional Cluster Cleanup Expenses.** Addition mulch was needed to complete the cluster cleanup. A total of 225 bags of mulch were spread throughout the cluster (Originally 135 bags were ordered, additional 90 bags order). The cost of the additional mulch was \$435. A motion was made to approve the amount, seconded and approved.

New Business

1. **Cluster Handbook.** A resident suggested that the handbook is in need of updating. Damien will begin to work through the handbook looking for areas to update.
2. **Garbage Cans with No Lids.** Raccoons are continuing to be a problem in the cluster. The number of resident trash cans without lids is making it worse. Residents are reminded that all trash cans MUST have lids. A formal notice

will be distributed in the coming weeks reminding residents to use lids and that the carport is not to be used for storage of anything.

3. **Trash by Entrances.** There have been several times recently where trash bags have been placed by cluster entrances. This is unsightly; all trash should be placed on carport ledge.

Mail

1. No mail

Open Forum

1. Nothing

Closed Session

Next monthly meeting will be at 7:30pm July 16th at Heather Robertson's house (1741)

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:32 pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Damien DeAntonio