

Wainwright Cluster Association
Board of Directors Meeting Minutes
December 9, 2014
www.wainwrightcluster.weebly.com

Attendees: Dick Benjamin, Damien DeAntonio, Mark Waddell, Tom Kamstra, Eric Kemp, Erin Russell, and Ellie Fusaro.

Meeting convened at 7:34pm at Dick Benjamin's house, 1759.

A motion was made to approve the November meeting notes, which was seconded and approved.

Financial Director's Report:

\$54,013 in checking, \$16,032 in CD, and \$2,400 in arrears.

Old Business

1. **1729 is for sale** - not for rent as originally thought.
2. **Middle Cluster Sidewalk.** RELAC attempted to fix the drainage problem by adding an extra drain. However, the drain doesn't appear to be in the right place, so a second drain will have to be put in.
3. **Traffic Safety.** Damien submitted the request for traffic calming to the Fairfax County Supervisor for review. Damien received a response that the county supervisor has forwarded the request to the Fairfax County Department of Transportation.
4. **Exterior lights for cluster.** We have finalized the scope of work and will request new bids from the three companies, so we have more comparable bids to discuss.
5. **RA timbers along the path.** Nothing new to report, still waiting to hear back from RA on their proposal.
6. **Budget Analysis for 2014 & Finalize Budget for 2015.** The projected surplus for 2014 is about \$8,000. The final budget for 2015 was presented. A motion was made to approve the 2015 budget, which was seconded and approved.

New Business

1. **Car Break-in.** A car was broken into in the middle cluster. An airbag was stolen from the car. There were also several other car break-ins along Wainwright and North Shore the same night.

Mail

No mail

Open Forum

1. Tom Kamstra reported that he read an article in the Reston Times about RELAC. He noted that the article contained inaccuracies. He contacted the newspaper, and they admitted the mistake and said they would print a correction.
2. A resident expressed concern about water collecting on certain areas of the sidewalk in the upper cluster. The board advised that one of the areas in question is where a gas shut-off valve is located and nothing can be done to fix it. The resident also

expressed concern about a branch with a hole in it next to the path in the upper cluster. The board will look into these items.

Closed Session

Next meeting will be on January 13, 2015 at 7:30pm at the home of Tom and Nancy Kamstra, 1753 Wainwright Drive.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:22pm

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Erin Russell