

Wainwright Cluster Association
Board of Directors Meeting Minutes
April 13, 2015

www.wainwrightcluster.weebly.com

Attendees: Mark Waddell, Heather Robertson, Tom Kamstra, Dick Benjamin, Damien Deantonio, Erick Osman, Ellie Fusaro, and Erin Russell.

Meeting convened at 7:35pm at Erick Osman's house, 1741.

A motion was made to approve the March annual meeting notes, which was seconded and approved.

Financial Director's Report:

- Checking: \$57,770
- CD: \$16,070 (.75%)
- Arrears: \$2,400 in arrears.

Old Business

1. **Update Lights Project.** Coming along. Next Tuesday we will attend the Design Review Board Meeting. Heather, Damien and Tom will attend on behalf of the board. We will need to get some of the fascia board replaced before the light packs are installed. Heather to call Mr. Handyman to get a quote. A thicker board would be better. Also the patio in the lower cluster will be destroyed during the light installation project, and the Board has decided not to replace it. It will be turned into a simple flower bed instead.
2. **Package for new sales.** We may need to update the package that we provide to the selling agents when an owner is interested in selling. We will address this soon.
3. **Treasurer take over time line.** We need to prepare for Dick's departure from the board, and line someone up by October, to take fully over by the end of the year. We also need to recognize the work that Ruth does and who and how we will cover her work, as she will no longer be available after Dick retires.
4. **Delinquency.** Mark still needs to prepare a delinquency letter.
5. **Kids playground.** There is still interest, but Heather can't look into it after light replacement project is underway.

New Business

1. **Spring Clean up.** May 16th seems to be the most appropriate weekend. Erin will distribute flyers. Captains will be Eric and Damien, but we don't yet have a captain for the upper cluster – Erick will try to find someone.
2. **Landscape Quote from Cardinal.** One type in the spring they propose to remove leaves, weed, cut back grass/perennials, edge landscape beds, and mulch in all common areas identified by the Landscaping committee. They

proposed \$2225.00 per year. We typically spend \$700 on mulch each year. They have also proposed an additional \$425 per year for 14 weedings (every year, every other week). Concern was raised about the hardwood mulch shooting off “auxiliary spores” causing damage, Damien to ask if they can substitute pine instead. Total for both packages would be \$3,225. The annual landscape budget for landscaping projects each year is \$5000. A motion was made to spend \$3,225, it was seconded and approved.

3. **Drainage and Landscape projects (cleared areas).** Concern was raised about drainage in upper and lower clusters. Erick/Ellie will coordinate/ describe problems
4. **Concrete.** Some crumbling curb, but nothing urgently is needed and may be considered for next year.

Mail

1. Email Lynn Crosby. She has informed us of a new study about glyphosate, which is a carcinogenic chemical found in Roundup. She proposes that the Board make a resolution not to use Roundup on the Cluster property, which the Board proposes to adopt in our Cluster Handbook. Residents are strongly encouraged not to use the product too. It is very dangerous.
2. Anne Water sent an email asking about the cleared area in between the middle and upper cluster. She also expressed concern about the damaged fascia boards.

Open Forum

1. In the lower cluster there are lots of debris from weekend yard clean-up. Residents are asked to clean-up debris that is not successfully cleaned up by Wednesday when yard waste is scheduled for clean-up.
2. Ellie asked for some suggestions on door replacement options.
3. Brick work repointing may be needed by multiple owners. Mark will coordinate a list of people who might consider having repointing/brick replacement done.

Closed Session

The May monthly meeting will happen Tuesday May 12th at 7:30 at Dick Benjamin’s house, 1765.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:52pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Heather Robertson