

Wainwright Cluster Association
Board of Directors Meeting Minutes
September 13, 2016

www.wainwrightcluster.weebly.com

Attendees: Mark Waddell, Damien DeAntonio, Tom Kamstra, Eric Kemp, Erick Osman, Ryan Marshall

Meeting convened at 7:45pm at Mark Waddell's house, 1725

A motion was made to approve the July meeting notes, which was seconded and approved.

Financial Director's Report:

- Checking: \$25,848
- CD: \$16,240
- Arrears a total of \$1,905

Anticipated cost increase for trash removal (from \$818 to \$833).

Old Business

1. **Cardinal Projects.** Two quotes were received from Cardinal Landscaping.
 - a. Repair of existing dry river drainage in upper cluster (along 1769) – excavate existing drainage trench, create a berm and transplant liriope to curve water flow, install landscape fabric as a base, install approx. 8 tons of 5-7" Delaware River Jack stone (80'). \$3,184
 - b. Ground cover removal (behind 1717) – apply a selective herbicide (3 times), remove dead ground cover, shrubs, and small trees. Install 18 yards of mulch (very thick) to hillside. \$3,245. Substitute tall fescue sod (including topsoil) for additional \$1,225.
 - c. Motion to approve \$3,184 for repair of drainage in upper cluster was seconded and approved. Other work will be evaluated for completion in the next year.
 - d. Still waiting on additional quote to address draining issues in lower cluster.
2. **Tree Work.** Eric to call Reston Tree (Leaning tree behind Kamstra's house (1753) and middle cluster (all trees).
3. **Drainage early next year.** Start the process of asking drainage consultants to propose solutions to both upper and lower cluster major drainage problems. Residents/Owners are encouraged to notify the board if there are any known additional drainage problem spots that should be considered.

New Business

1. **Lower Cluster Lights Out.** All power (pole lights, carport lights and outlets) is out in lower cluster, believed to be a Dominion issue. Dominion has been contacted.
2. **Cluster Cleanup.** Fall Cluster Cleanup is schedule for 10/22 from 9 am – 1 pm.

Mail

1. Middle cluster residents sent email stating that she feels that the toys are unsightly and should be cleaned up. Residents are asked to ensure toys and bikes are not left on sidewalks, and to keep things organized as best possible. The board encourages residents to talk to neighbors to address concerns like these.
2. Fairfax County Mosquito Control – information provided about preventing mosquitos will be posted to cluster website.

Open Forum

1. A Washington Gas Inspector was out checking all of the meters; several work orders were put in place to fix rusted meters and other minor issues. Residents are still encouraged to contact Washington Gas if they smell gas.
2. **The Board is still looking for two more volunteers to join the Board.**
3. Residents reminders:
 - a. Nothing should be stored on carport ledge.
 - b. Raccoons continue to be a problem, please ensure trash cans and recyclables are secured in a can with a lid to prevent/minimize issues.

Closed Session

1. No discussion

The October monthly meeting will happen October 11th at Heather's house at 1741.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:45pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Damien DeAntonio