

Wainwright Cluster Association  
Board of Directors Meeting Minutes  
September 12, 2017

<http://www.wainwrightcluster.weebly.com/>

Attendees: Mark Waddell, Heather Robertson, Damien Deantonio, Eric Kemp, Stacy Casey, Tim Casey, Erick Osman, Wendye Quaye, and Ryan Gordon.

Meeting convened at 7:38pm at Mark Waddell's house, 1725.

A motion was made to approve the July Annual meeting notes, which was seconded and approved.

**Financial Director's Report:**

- Checking: \$31,584
- CD: \$16,354
- Arrears \$8,400

**Off-cycle invoicing of cluster dues** Since payments have been off-cycle, the Q3 payment will invoice on October 1, due October 31. The Q4 payment will invoice December 1, due December 31.

**Old Business**

- **Concrete Work, RFQ** We'll get a breakdown of costs from Fuentes (\$16,840). Angel Central Concrete came in with less than half of what Fuentes quoted, (\$8,110). Neither quotes break down material and labor costs. Due to the sizeable discrepancy, the Board would like to attempt to get one more quote. In addition, Heather would like board member, Michael Wood, to review.
- **How to update and upgrade prices of community** Since many people walk through on the paths, a resident suggested a sign on the path as historical marker, similar to what Hickory Cluster has. It was also suggested that the three driveway entryways have a more cohesive look so that it's obvious that they are all part of the same neighborhood.
  - **Side color and door color** No action but keep discussing.
  - **House numbers** Erick is going to research where we might obtain larger, more reflective house numbers. They would be the same shape, and format; however, maybe consider a different color.
  - **Landscaping** The Board would like to start estimating possible costs of getting a plan from a landscape architect. Wendye will look for landscape architects for entrances (low maintenance and affordable).

## **New Business**

- **Wainwright Treasurer** Heather Robertson is temporarily stepping in as Treasurer until an official vote in February. Eric Kemp is stepping down.
- **Fall cluster Cleanup & BBQ** October 21, 2017. Cleanup is from 9:00 to 1:00 please meet your cluster caption for directions. The Cluster BBQ is at 4:00. Ryan Gordon will order BBQ from Willard's. Residents are welcome to bring side dishes to share.
- **Crime and police** There were several incidents over the last month. Heather and Ryan have both spoken to police. There is video of the three juveniles breaking into a truck at Vantage Hill. The boys go off camera and shoot for an unknown reason. They know what the kids look like but don't have them identified. If you hear anything or see anything, call the non-emergency number to report it. If you enter it as a contact in your phone, you'll have it handy 703-691-2131.
- **Vantage Hill pool update** They're currently working on a site plan for development. The new HOA president told Damien that the homeowners should be voting on it soon. After that, they'll communicate to neighboring communities.

## **Mail**

- A resident asked about drainage issues in front of her house. Mark is going to reach out to her.

## **Open Forum**

- No items

## **Closed Session**

The October monthly meeting will happen October 10th at middle cluster or Heather's house, 1741.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 9:10pm.

Any questions may be sent to President Mark Waddell at [markw83@verizon.net](mailto:markw83@verizon.net)

Respectfully submitted,  
Wendye Quaye