

Wainwright Cluster Association
Board of Directors Meeting Minutes
Sept 10, 2019

<http://www.wainwrightcluster.weebly.com/>

Attendees: Erick Osman, Heather Robertson, Mark Waddell, John Foley, Ryan Gordon, and Laura Avis

Meeting convened at 7:35 pm at Mark Waddell's house, 1725.

A motion was made to approve the July meeting notes, which was seconded and approved.

Financial Director's Report:

- Checking: \$52,074.58
- CD: \$16,830.49
- Arrears \$2325

Long Term Updates & Planning

- **Update Community Look** No new discussions
- **Updating Cluster Standards** Roofing standards and deck standards have been submitting along with potentially updating the window and doors standards to reflect what most houses have. DRB hearing Oct 1
- **Insurance Review** Mark and Heather will review before next meeting.
- **Historical Marker** Wendy has show us a first draft. Excellent start. Will be adding more to design over next few months.

Old Business

- **Tax return** Due May 15, extension request submitted, checking to see why net worth on taxes differs from books.
- **New contact list** Judy and Stacy are going to work on getting updated contact information for all residents. They will be going door to door to gather information.
- **Tree work** Tree work in middle cluster has been completed. We asked Reston Tree Experts about some dead trees between middle and upper cluster. They found 8 trees dead caused by the wood bore insect. All trees are Chestnut-Oak. RA has seen this throughout Reston. See tree item in new business
- **Pot hole repair** The board wants to thank Erick for his work and time managing this project. The repairs look good.

New Business

- **Middle Cluster Tree Replacement Plan:** The plan was discussed and the thoughts are no huge trees, not too many decorative trees, a couple of

- shade trees. A motion was made and seconded to have Meadows Farms look at project and make a plan for \$50.
- **Tree Work:** Reston Tree Experts sent a quote for the 8 dead Chestnut-Oak trees between the middle and lower clusters. 3 options provided ranging from \$10K to 18K. The board passed a motion for option #3 for \$10,000. All branches to be shredded into woods with tree trunk being cut down and left in the woods.
 - **Dues Increase** reminder that the Q3 dues have increase to \$350 per quarter
 - **Fall Cluster Cleanup and BBQ:** Save the date, Saturday October 19th will be the Fall cluster cleanup and Annual BBQ. Come out with your neighbors and help spruce up the cluster. Then come to the BBQ and party till you drop. Details to follow.

Mail

- None

Open Forum

- None

Closed Session

- None

Next meeting will be Tuesday Oct 8, at Kat's house, 1717.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:42 pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Mark Waddell