

Wainwright Cluster Association  
Board of Directors Meeting Minutes  
October 10, 2017

<http://www.wainwrightcluster.weebly.com/>

Attendees: Mark Waddell, Heather Robertson, Damien DeAntonio, Erick Osman, Michael Wood, Carol Ann Marquez and Ryan Gordon.

Meeting convened at 7:36 pm at Heather Robertson's house, 1741.

A motion was made to approve the September meeting notes, which was seconded and approved.

**Financial Director's Report:**

- Checking: \$35,128.70
- CD: \$16,364.25
- Arrears \$5,400 (\$2,400 due to paper invoices not being distributed)

**Old Business**

- **Concrete Work, RFQ** Michael Wood did some independent estimates on the costs for the concrete work and found that the cheaper bid from Angel Central Concrete seemed reasonable. There are some follow-up questions Michael has for Angel Central Concrete. Michael will follow-up. There was a motion made to approve up to \$8,500 for concrete repairs. The motion was seconded and approved.
- **Fall Cluster Cleanup** Damien DeAntonio has developed a list of tasks for cluster cleanup. Additional tasks were suggested and a list will be sent to cluster captains. Overall there are some minor projects to do, but no major projects. A motion was made, seconded and approved to spend up to \$100 for cluster cleanup supplies (rocks for middle cluster drainage repair and bulbs). Wendy or Becka will send a reminder and possibly an Evite for cluster cleanup and BBQ to follow.
- **Cluster BBQ** A motion was made, seconded and approved to spend up to \$250 for BBQ from Willard's for the Cluster BBQ.
- **Criminal and Police** issues have slowed down. Residents are still encouraged to call Fairfax County Police if they see anything.
- **How to update and upgrade prices of community** Since many people walk through on the paths, a resident suggested a sign on the path as historical marker, similar to what Hickory Cluster has. It was also suggested that the three driveway entryways have a more cohesive look so that it's obvious that they are all part of the same neighborhood. Damien started reaching out to Hickory Cluster as well as the company who made their sign.
  - **Side color and door color** No action but keep discussing.

- **House numbers** Erick is going to research where we might obtain larger, more reflective house numbers. They would be the same shape, and format; however, maybe consider a different color.
- **Landscaping** The Board would like to start estimating possible costs of getting a plan from a landscape architect. Wendye will look for landscape architects for entrances (low maintenance and affordable).
- **Land lease by Lake Anne for cluster boat storage** Michael suggested looking into the possibility of getting land by Lake Anne so we could have boat storage by the lake.
- **Use of Courts Cluster Tennis Courts** The tennis courts are largely unused, maybe Wainwright Cluster could pay a small amount to Courts Cluster to allow their use.

### New Business

- **Home under contract 1743**
- **Tree Removal** Tree in middle cluster behind 1741 that needs to come down. Erick will coordinate getting tree work done.
- **Light post damage** Heather noticed that the new light posts have been damaged by the weed whackers from Cardinal Landscaping. Damien will reach out to Cardinal.
- **Landscaping Projects** There are several projects that need to be done, Damien will work with Cardinal to get estimates:
  - a. Rock replacement for drainage in upper cluster
  - b. English ivy removal (may explore other options as Cardinal has not wanted to do this in the past due to the cost they would have to charge).

### Mail

- A resident asked for late night landscaping to stop. The board would ask that all residents have landscape (and other exterior work) done before 9 pm.
- Cluster received email from the county regarding a project to add additional sidewalk along North Shore drive where there is currently not a sidewalk.

### Open Forum

- No items

### Closed Session

The November monthly meeting will happen November 14th at Damien's house, 1707.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 9:05 pm.

Any questions may be sent to President Mark Waddell at [markw83@verizon.net](mailto:markw83@verizon.net)

Respectfully submitted,  
Damien DeAntonio