

Wainwright Cluster Association
Board of Directors Meeting Minutes
October 13, 2015

www.wainwrightcluster.weebly.com

Attendees: Mark Waddell, Heather Robertson, Dick Benjamin, Damien Deantonio, Erick Osman, Erin Russell, Ellie Fusaro

Meeting convened at 7:35pm at Heather Robertson's house, 1741.

A motion was made to approve the September meeting notes, which was seconded and approved, with a minor change to the typo of the house 1741 for the next meeting.

Financial Director's Report:

- Checking: \$37,390
- CD: \$16,132
- Arrears: \$3,300 in arrears.

Old Business

1. Fall Cluster Clean-up. October 24th from 9 to 1 and then BBQ at 4pm.

We will hold the annual BBQ a week from Saturday. We will need top soil and grass seed. One or two bags per cluster. Bags of daffodil bulbs for the spring – there are jumbo bags – one or two bags per cluster. We also need some new safety yellow curb paint and paint brushes. The biggest job is to remove the old brick patio and overgrown bushes in the lower cluster. Damien has a list of needs for the day for each section, which he will share via email so folks that can't attend are able to choose projects on the weekend before/after. Erin will pick up the BBQ (estimated at \$250), Damien will pick up the Home Depot supplies (estimated at \$250). The board motioned to approve a total of \$500 for the Cluster Clean-up, which was seconded and approved. Heather will send out a 2nd reminder on Friday to all residents.

- 2. Update Lights Project.** We were having a lot of trouble with customer service at Dulles Electric. We now have a replacement photocell for the non-functioning light in the upper cluster, which will be installed on Thursday by Outdoor Illumination. OI is also looking to house shields that will fit into this particular fixture, he says that block/reduce light by 120 degrees – and will soon give us a cost estimate. Depending on the price point, we will buy 2 or 3 of these shields. The application for the additional light in front of 1771 has been submitted to the Reston Design Review Board (DRB) and it will be reviewed on October 27th, and they indicated that we did not need to attend. We would like to ask David Oakes to do the touch-up paint on the light poles, during Cluster Cleanup.

3. **Package for new sales.** On hold.
4. **Governor's light Heather will talk with them.** Mark will call RA, as per the last meeting.
5. **Treasurer.** Dick, Erin and Kat are meeting tonight to do the official handover.

New Business

1. **1701 landscape working late after dark complaint.** The Board looked up the Fairfax County code of compliance on noise, which indicates that yardwork and construction activity may only be between 7am and 9pm. Residents are informed of these times and asked to consider neighbors who may be disturbed by noise after/before these hours.
2. **Letter to homeowner for delinquent dues.** Mark sent an initial letter to the homeowner who is delinquent on cluster dues.

Mail

1. No mail.

Open Forum

1. Erick is getting an estimate from Reston Tree Experts for removing 4 trees that are not yet dead, but are hanging over 3 houses in the upper cluster. This may be something that is shared expense, as Erick is doing this mostly for the effects the trees are having on his, and others, houses. While they come out, they can check out a few tree spots in the lower cluster that are potentially dangerous.
2. Grass at the entrance of the upper cluster is blocking the view of the road, and needs to be trimmed or removed.
3. Concern was raised about the moss on the side of 1771, and the area behind those houses requires ongoing maintenance. Damien will notify Cardinal that this area (1771 through the end of the row – 1783) is also cluster property and should be addressed when they come for their routine service.
4. The Fairfax County Police - Citizens' Advisory Committee provides a forum for citizens to express concerns about specific areas, provides a forum for obtaining citizen input about the delivery of police services and provides a formalized process to facilitate citizen and community cooperation with the police. October's meeting will be held on Tuesday, October 20 at 7 p.m. If anyone would like to attend, please contact Heather to join her.

Closed Session

The September monthly meeting will happen November 10th at Erick's house at 1773.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:50pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Heather Robertson