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Wainwright Cluster Association
Board of Directors Meeting Minutes
October 8, 2019

http://www.wainwrightcluster.weebly.com/
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Attendees: Claudia Osman, Mark Waddell, John Foley, Ryan Gordon, and Katherine Vermeer, Damien DeAntonio

Meeting convened at 7:37 pm at Katherine Vermeer's house,1717.

A motion was made to approve the September meeting notes, which was seconded and approved.

Financial Director's Report:

• **Checking: $52,074.58**

• **CD: $16,830.49**

• **Arrears $2325**

Long Term Updates & Planning
1.   How to update and upgrade prices of community- No new discussions
2.   Updating Cluster Standards – DRB submission approved at October 1st meeting
3.   Insurance Review before renewal.
4.   Historical Marker Wendy has show us a first draft. Excellent start. Will be adding more to design over next few months.

Old Business
1.   Tax return Due May 15- sent in extension request, checking why net worth on taxes differs from books- still working on it.
2.   New Contact list- Heather
3.   Trash Cans – not pursing at this time
4.   Drainage- 1727-1731 Mark left VM with drainage company
5.   Tree work from Reston Tree- 8 large dead chestnut oaks to be completed week of October 21

New Business
1.   Middle Cluster Tree Replacement Plan Update
2.   Fall Cluster Cleanup and BBQ: Sid's, Ivy, Trees
3.   Certification of Insurance to RA
4.   Next month start Budget approval in December

Mail
1.   Please be mindful that yard waste pick up is on Wednesday mornings and should be put out before then. All waste needs to be in trash cans or in yard waste bags
2.   Reminder that glass is no longer accepted in recycle bins. Glass can be recycled at designated bins in South Reston.

Open Forum

Closed Session

Next meeting will be November 12, 2019 at Erick's
house, 1773

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:24 pm.

Any questions may be sent to President Mark Waddell at
markw83@verizon.net

Respectfully submitted,
Katherine Vermeer