

Wainwright Cluster Association
Board of Directors Meeting Minutes
Oct 9, 2018

<http://www.wainwrightcluster.weebly.com/>

Attendees: Judy Brown, Michael Key, Stephanie Kingsbury, Heather Robertson, Michael Wood, Erick Osman, Mark Waddell, Ryan Gordon, John Foley and Rebecka Manglanathan

Meeting convened at 7:33 pm in the middle cluster.

A motion was made to approve the Sept meeting notes, which was seconded and approved.

Financial Director's Report:

- Checking (Reconciled as of Sept 30): \$39,088.08
- CD: \$16,564
- Arrears \$1400
- Uncleared checks: \$0

Old Business

- **Drainage upper/lower cluster:** Heather wrote two RFQs for the drainage work needed in the upper and lower cluster which included pictures of the flooding. One company is coming on Oct 16 at noon to give an estimate. Will send to Cardinal and look for 1-2 other companies as well.
- **Group House Noise/Tenant:** AJ has moved back. The resident who had demonstrated concerning behaviors has moved out so everything seems to be back to normal.
- **Lamp Post Repairs:** There is an issue with the electric line in the lower cluster that affects the lamppost outside of 1729. There are 2 options to repair it – the safest and most cost efficient would be to install an exterior outlet to 1729 and connect the lamp post electric line to 1729 for \$845. The second option is to hunt for the fault in the electric line by digging in various places in the cluster for \$5200 – a motion was made to approve the first option for \$845 which was seconded and approved.
- **Entrance Landscaping** The landscape company replaced the lower cluster bushes that had died but there was a miscommunication so the dead bushes in the middle and upper were not replaced at the same time. Damien is following up.
- **2016 Tax Return:** Mark spent 2.5 hours on the phone trying to get the late filing fee waived. Mark submitted an 843 form and is hoping this can resolve it.
- **Cluster clean-up:** set for Oct 20th – tasks include the usual cleanup plus asphalt repair. The carports have gotten covered in mold because of all the rain – need to look into a professional cleaning option.

- **Octoberfest:** Oct 20th at 4pm (after the clean-up day) – BBQ provided, BYOB, and lawn games (cornhole, bachi ball, can jam, ladder golf). There was a motion to approve up to \$300 that was seconded and approved.
- **Tree work:** Trees work was completed last week. A motion was made to approve payment for \$1625 that was seconded and approved. Judy (1743) would like to know if they can look at the pine behind her house when they did their survey. Heather has also noticed a dead tree behind 1737 as well.

New Business

- **1761 Drainage:** the manhole in front of 1761 has been a giant mudhole – need to contact the county to see if they will raise the manhole so we can fill in with dirt and grass.
- **SCC Annual report & fee:** \$25 fee has been paid.

Mail

Open Forum

- Michael would like someone to talk to Cardinal about mowing with the heavy mowers when the ground is wet because it ruins the grass. There is also the issue of them hitting the lamppost with the weed-wacker. The board would like to consider how to landscape around the lights with rocks or mulch so that they will not need to edge so closely.

Closed Session

The November monthly meeting will happen November 13th outside in the middle cluster courtyard (back up location is 1753)

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:35 pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Rebecka Manglanathan