

Wainwright Cluster Association  
Board of Directors Meeting Minutes  
October 11, 2016

[www.wainwrightcluster.weebly.com](http://www.wainwrightcluster.weebly.com)

Attendees: Mark Waddell, Heather Robertson, Damien Deantonio, Tom Kamstra, and Eric Kemp

Meeting convened at 7:42pm at Heather Robertson's house, 1707.

A motion was made to approve the September monthly meeting notes, which was seconded and approved.

**Financial Director's Report:**

- Checking: \$23,190
- CD: \$16,250
- Arrears a total of \$1,905

**Old Business**

1. **Cardinal Projects.** Drainage behind 1729, resident reported that water would flood in their backyard quickly and water levels were very high... The cost of this work by Cardinal was \$875, which was approved by the Board via email, and the costs were motioned, seconded and approved during this meeting. \$3,184 was approved in the previous meeting for the drainage in the upper cluster. It was reported that the work has been successfully installed, but we haven't had a major rainstorm to witness the drainage yet.
2. **Drainage early next year.** No additional priorities identified at this time. Residents can suggest any locations that they are aware of.
3. **Tree Work.** Eric and Damien to do a walk around, several identified in middle cluster.
4. **Landscaping.** No major improvements planned for before the winter.
5. **Power Lower Cluster exterior lights, underground cable replaced.** Power was out for 5 days in the lower cluster outdoor lighting system, and Dominion came to replace an underground cable.
6. **Cluster Cleanup Fall Final.** Heather sent out an Evite to 34 residents – only 9 have responded YES. Heather will send out another reminder. Damien prepared sign up sheets and distributed them to the 3 cluster captains.  
Costs to be approved: Pallet of Rocks for Middle Cluster (under \$100), top soil (15 bags) and grass seed (2 big bags), hay (1 small bale), apple cider and donuts. A maximum amount of \$500 was motioned, seconded and approved.

## **New Business**

1. **Need new Board Members.** We have 4 new residents in the lower cluster, and 1 in the upper – we would like to officially extend an invitation for them to join the Board. We are seeking at least 2 new Board members. Please contact Mark if interested. We meet only once a month.

## **Mail**

1. None.

## **Open Forum**

## **Closed Session**

The November monthly meeting will happen November 15th at Mark's house at 1725.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:28pm.

Any questions may be sent to President Mark Waddell at [markw83@verizon.net](mailto:markw83@verizon.net)

Respectfully submitted,  
Heather Robertson