

## WAINWRIGHT CLUSTER MEETING

November 9, 2023

**Board Members: Damien DeAntonio, David Oakes, Heather Robertson, Kit Case, John Foley, Kat Vermeer, Erick Osmand, Tim Casey**

Monthly Meeting, started 7:36 pm.

The Board reviewed the October 2023 Meeting Minute notes, and motioned to approve, and was approved.

Treasurer's Report:

Checking: \$57,897.47  
CD: \$17,127.48  
Arrears: \$6,550  
To be Deposited: \$3,740

### Long Term Items:

- VDOT request: Damien still needs to follow up on the sinkholes on one side of the street that are marked and not yet repaired.

### Old Business:

- Fall Cluster Clean up.  
Decent amount of work done, but there was noticeably low participation of lower and upper cluster residents.
- Handbook review – to update the document about long form vs. short form for resale.
- Signage - The Board contacted Reston Association about cars driving on the RA path. RA will remind sports teams driving up the path, and will be posting signs at the two entrances about no vehicles on the paths. Board to follow up on signage.

### New Business:

- Cardinal Landscaping contract for next year was received. A \$700 increase over last year. Grounds care increased by \$500, mulching/pruning stayed within \$20 of last year, and some other small increases. Total new contract value \$19,846. The Board motioned to approve the new contract, it was seconded and approved.
- 2024 preliminary budget. Insurance, trash service charges were increased by service providers. General and Administrative costs remained flat. Cluster maintenance, including snow removal and tree removal, is also remain flat. Income for next year from dues is expected to be \$88k, which will allow us to save \$20k+ annually towards capital improvements (carport repairs are the next big one, estimated for 2025, latest 2026) and building up the reserves.
- There is a lot of trash, beer bottles, and cigarettes accumulating around Sid's bench. The Board is considering mounting motion sensor lights around the bench to deter loitering.

### MAIL

- Insurance bill for next year was received.

### OPEN FORUM

8:05pm end of the meeting.

Next meeting is December 14<sup>th</sup>, at 1753 Wainwright. Bring a chair if you plan to attend.