

Wainwright Cluster Association
Board of Directors Meeting Minutes
November 12, 2019

<http://www.wainwrightcluster.weebly.com/>

Attendees: Erick Osman, Mark Waddell, John Foley, Ryan Gordon, and Katherine Vermeer, Damien DeAntonio

Meeting convened at 7:37 pm at Erick Osman's house, 1779.

A motion was made to approve the October meeting notes, which was seconded and approved.

Financial Director's Report:

• **Checking: \$54,942.52**

• **CD: \$16,830.49**

• **Arrears \$5474**

Long Term Updates & Planning

1. How to update and upgrade prices of community- No new discussions
2. Insurance Review before renewal.
3. Historical Marker Wendy has show us a first draft. Excellent start. Will be adding more to design over next few months.

Old Business

1. Tax return Due May 15- sent in extension request, checking why net worth on taxes differs from books- 2018 taxes submitted.
2. Drainage- 1727-1731 Mark left VM with drainage company
3. Tree work from Reston Tree- Large Chestnut Oak at entrance to lower cluster needs to be taken down due to insect bores. We will get a quote

New Business

1. Middle Cluster Tree Replacement Plan Update
2. Certification of Insurance to RA

Mail

1. Email From RA requesting email address for cluster board. Submitted wainwrightclusterboard@gmail.com

2. Blade Runner landscape brochure received
3. Snow Contract from Bill Ferrer for 2020 snow removal. \$500 retainer. A motion was made to approve snow removal. It was seconded and approved
4. Cardinal Contract received. No change

Open Forum

Closed Session

Next meeting will be December 17th, 2019 at Heather's house, 1753

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 9:13 pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Mark Waddell