

Wainwright Cluster Association
Board of Directors Meeting Minutes
Nov 13, 2018

<http://www.wainwrightcluster.weebly.com/>

Attendees: Michael Wood, Erick Osman, Mark Waddell, Ryan Gordon, John Foley and Damien DeAntonio

Meeting convened at 7:35 pm at home of Ryan Gordan.

A motion was made to approve the Oct meeting notes, which was seconded and approved.

Financial Director's Report: (no report)

- Checking -
- CD: -
- Arrears -
- Uncleared checks:-

Old Business

- **Drainage upper/lower cluster:** We are still in the selection process
- **Group House Noise/Tenant:** The group house still seems to be back to normal.
- **Lamp Post Repairs:** The lamppost outside of 1729 has been repaired. Contractor had to return to fixed photo cell which was tripping.
- **Entrance Landscaping** We are keeping an eye on the replacement plants at all entrances.
- **2016 Tax Return:** Received letter from IRS stating a decision will be made within 60 days.
- **Cluster clean-up:** The board would like to thank Ryan for his work on the food for the Annual BBQ.
- **Cardinal Landscaping:** The 2019 mowing contract has increased by \$562.00 to \$14,885.00. This included lawn care at \$11355 and optional landscaping at \$3530. Damien made a motion to approve which was seconded and approved.
- **Cardinal Landscaping:** Next year Cardinal will not cut the slope behind 1717-1731 when it is wet. This should help keep the slope looking good.
- **Quickbooks:** Mark made a motion to refund Heather Robertson \$375 for the 2018 annual fee for our accounting software. The motion was seconded and approved. This was approved via email but needed to be approved officially at meeting
- **Vantage Hill:** RA cited Vantage Hill for issues around their swimming pool. Speaking with a member of the VH Board they are working towards developing the pool and part of the parking lot into a townhouse

community. The units could be build in a U shaped design with parking underneath. They are heading into the approval phase of the project.

New Business

- **1761 Drainage:** the manhole in front of 1761 has been a giant mudhole – need to contact the county to see if they will raise the manhole so we can fill in with dirt and grass. - no progress on this issue

Mail

Open Forum

- How to update the cluster standards was discussed during the open forum. We would like to go through the standards for decking, roof, doors, windows and mailboxes. This item will be added to the agenda

Closed Session

The November monthly meeting will happen December 11th at the home of Mark Waddell 1725 Wainwright Cluster

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:45 pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Mark Waddell