

Wainwright Cluster Association
Board of Directors Meeting Minutes
May 21, 2019

<http://www.wainwrightcluster.weebly.com/>

Attendees: Heather Robertson, Damien DeAntonio, Erick Osman, Ryan Gordon, and Rebecka Manglanathan.

Meeting convened at 7:36 pm at Becka Manglanathan's house, 1761.

A motion was made to approve the April meeting notes, which was seconded and approved.

Financial Director's Report:

- Checking: \$45,536.07
- CD: \$16,732.37
- Arrears \$2,805
- Uncleared checks:

Starting with the next invoice to go out, cluster dues will be for \$350 per quarter.

Long Term Updates & Planning

- **Update Community Look** no new updates
- **Updating Cluster Standards** Mark will touch base with Michael when he gets back to resolve
- **Insurance Review** Pending
- **Historical Marker** Wendy has been working on the design for a new sign.

Old Business

- **Tax Return 2018** Sent in extension request in order to reconcile the balance sheet
- **New contact list** Heather will send the info to
- **Trash Bins** Heather is looking into a mass order of standard trash cans and will bring pricing to next meeting
- **Unresolved lower cluster drainage** board will contact VM drainage to get an estimate

New Business

- **Trees** Damien did a walk through with Reston Tree to identify trees that need to be pruned – estimated total cost will be \$600, they also recommended removing the large oak in the middle cluster which would cost \$2,500. The board will need to submit to RA for the tree removal and replacement in the middle cluster since it is so extensive.

- **Pot Holes** Damien and Erick will look into getting a professional asphalt repair for the potholes in the parking lots
- **Kids at play sign** Damien would like to purchase bright green signs to indicate when kids are riding bikes/playing in the parking lot – board approved ordering 3 signs (one for each cluster)
- **Non-participation fee for cluster clean-up** Heather and Damien will gather the lists of residents who did not participate in the spring clean-up and send invoices

Mail

- None

Open Forum

- Landscaping behind the lower cluster being done by residents without cluster permission has been noted and the board will contact the residents to ask that they submit an official plan for approval.
- Becka will be moving in June – the board needs new board members – any takers?

Closed Session

Next meeting will be Tuesday June 11 at Mark's house 1725.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:25pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Rebecka Manglanathan