

Wainwright Cluster Association  
Board of Directors Meeting Minutes  
June 14, 2016

[www.wainwrightcluster.weebly.com](http://www.wainwrightcluster.weebly.com)

Attendees: Mark Waddell, Heather Robertson, Damien Deantonio, Kat Waters, Erin Russell, Tom Kamstra, Eric Kemp, Erick Osmann

Meeting convened at 7:35pm at Damien Deantonio's house, 1707

A motion was made to approve the June Annual meeting notes, which was seconded and approved.

**Financial Director's Report:**

- Checking: \$36,096
- CD: \$16,211
- Arrears a total of \$1,305

**Old Business**

1. **Cardinal Lawn Grass Project.** All barriers have been removed. There seems to be some spotty areas due to matted grass clippings in the middle cluster. Damien will reach out to Cardinal to see if that they can put down some repair seed in that area.
2. **Carport Repairs project.** The project is going well, they finished most of the carpentry repairs and have painted the middle cluster, and are progressing nicely. They anticipate being done next Monday. Eric will ask them to replace a short piece of fascia board in the lower cluster. Two items need decisions:
  - a. An electrician was needed to temporarily remove and replace the photo cell - approved for \$100.
  - b. The carport post repainting costs were still included in the original quote, the board decided to save an estimated \$1500 by removing this task from their contract, reducing the total cost of the job.
  - c. The board decide to paint the signboard posts with a matching Reston brown color – to match the carport posts.
3. **Cluster Vinyl window standard.** Mark will have this done in 2 weeks.

**New Business**

1. **1727** now on the market for sale.
2. **English Ivy Removal.** The Board recommends to residents to continue to remove English Ivy from their yards – front and back, as the Cluster continues to try to remove ivy in common areas. We will consider continue removing the ivy from behind the lower cluster near the swale, but we must be careful to preserve some of the butterfly bush and other desirable plants. Damien will ask Cardinal to quote removal of the ivy as well as a low-cost solution for

drainage issues (1717 to 1731) at the same time, now that the grass project is complete.

3. **Lower Cluster Entrance other landscaping.** The Board discussed that we do not currently need additional landscaping at this area.
4. **Drainage:** Damien will ask Cardinal to quote a low-cost solution for drainage issues (1717 to 1731) and the front of 1765 through 1769 (standing water) at the same time (as ivy removal quote). Heather will also contact the same drainage design company that quoted in the middle cluster to determine possibilities.

#### **Mail**

1. No Mail

#### **Open Forum**

- 1.

#### **Closed Session**

The July monthly meeting will happen July 12th at Heather's house at 1741.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 9:16pm.

Any questions may be sent to President Mark Waddell at [markw83@verizon.net](mailto:markw83@verizon.net)

Respectfully submitted,  
Heather Robertson