

Wainwright Cluster Association  
Board of Directors Meeting  
Minutes July 9, 2019

<http://www.wainwrightcluster.weebly.com/>

Attendees: Erick Osman, Damien DeAntonio, Mark Waddell, Ryan Gordon, Heather Robertson, Katherine Vermeer.

Meeting convened at 7:39 pm at Erick Osman's house, 1773.

A motion was made to approve the June meeting notes, which was seconded and approved.

**Financial Director's Report:**

- Checking: \$45,999.13
- CD: \$ 16,780.96
- Arrears: \$ 705.00
- Reminder that beginning this quarter the dues have increased to \$350.00

**Long Term Updates & Planning**

**1. How to update and upgrade prices of community.**

- a. No additional actions required as recent sales prices have indicated increased property values.

**2. Updating Cluster Standards**

- a. Forthcoming email notification with Cluster Standards changes allowing residents more options for their homes.
- b. To include many changes currently requiring approval/waiver by RA.

**3. Insurance Review**

- a. Before full payment due, Fall of 2019.

**4. Historical Marker**

- a. Continued work on Historical Marker with plans to have sample available by Annual meeting in February 2020.

## **Old Business**

### **1. Tax Return 2018**

- a. Due May 15, sent extension request and checking by net worth on taxes differ from books. Continued work on this reconciliation.

### **2. New Contact List- Heather**

- a. Cluster members continue to work to complete this updated list.

### **3. Trash Cans**

- a. Pending final decision for most economical solution, exploring different options. Considering larger recycling bins for homeowners to share to cut down on costs and keep carports tidy.

### **4. Drainage 1727-1731**

- a. Mark has contracted VM drainage company
- b. Plans to make additional inquiry regarding drainage issues behind upper cluster behind 1773.

### **5. Tree work from Reston Tree Approval. RA Approval**

- a. Pending submission to RA.
- b. Forthcoming email notification for middle cluster residents to ensure awareness of changes.

### **6. Pothole Task**

- a. Erick contacted both Academy Sealers and Andy Hancock regarding repairs to potholes and to seal cracks. Both companies came out to survey the parking lots.
- b. Both companies concluded that major repairs are needed to have long term results. Budget constraints keep Cluster from moving forward with these large scale repairs. Plan to add to budget in forthcoming years.
- c. Erick to contact Andy Hancock to see what short term solutions can be implemented with current budget allowance.

### **7. Common area landscaping**

- a. All common area landscaping to be completed by Cardinal. Damien will reconfirm the areas with Cardinal that need to be addressed.

## **New Business**

### **1. Upper tree work requested by Tim Benjamin**

- a. Work that can be completed by residents will be completed during Fall 2019 Cluster Clean Up. After that work has been finished, additional assessment will be made to see what work Reston Tree could complete.

### **2. Houses Sold**

- a. 1761
- b. 1729
- c. 1705

## **Mail**

None

## **Open Forum**

None

## **Closed Session**

None

Next meeting will be Tuesday September 10, 2019, at Mark's house, 1725.

A motion was made to adjourn the meeting. The motion was seconded and passed.

Any questions may be sent to President Mark Waddell at [markw83@verizon.net](mailto:markw83@verizon.net)

Respectfully submitted,  
Katherine Vermeer