

## WAINWRIGHT CLUSTER MEETING

January 13, 2022

**Damien DeAntonio, Ryan Gordon, David Oakes, Heather Robertson, Kat Waters, John Foley, Tim Casey**

Start at 7:34pm

December meeting notes were read, voted for adoption, seconded and adopted.

### Financial

- Checking: \$65,170.95
- Savings: \$ 17,076.24
- Arrears: \$ 1,200.00

### Long Term Items/Old Business

- Historical Marker. Waiting for 6 months to hear the results of the National Historic Places designation, once we know the results - we'll put our efforts towards that.
- Drainage lower cluster French drain clogged – Dave will try again – delay until spring anyway.
- Cluster Handbook to be updated for virtual meetings – Heather will prepare that for the Annual meeting for adoption.
- Carport electrical issues – Board to call Redhawk Electric. John to discuss the needs with Erick to try to understand what the needs are before calling Redhawk. There was a short near the carports in the upper cluster. We will need at least one other quote once we know the extent of the recommendations.
- The Board can continue to use Heather Robertson's ZOOM account for the winter Board meetings.
- Annual meeting will be held on 2/10 via ZOOM – meeting invite to be sent out shortly.

### New Business

- Snow Removal – Martin Lawn. We are still waiting for the contract for the season, but we have their rates (\$135/hour) with a 3 hour minimum. We've had two snow events – 1/3 and 1/7. We have not yet received a bill for either day. There was some curb damage in the middle cluster, and have agreed to come back out and repair that section – they're main work is concrete/asphalt work/repair. Damien will continue to try to reach out this week for a contract.
- POC for contracts – Kat suggested to have a point of contact in the Cluster for difference service providers. All Board members can help pitch in.

### MAIL

- Damien got an email from Erin Gable suggesting that she joins an upcoming cluster meeting. Damien has proposed the Annual Meeting in February.
- Email from a resident in the middle cluster – concerns raised about the damage done by the snow plow (which is expected to be resolved) and a concern about the tidiness of a neighbors front yard. The Board reviewed the condition of the neighbors' house and does not appear to meet the threshold in the Reston Association guidelines for lack of maintenance, however, the Board encourages neighbors to discuss the concerns directly with the neighbor in a friendly way if the concern remains.

### OPEN FORUM

- A resident asked when Christmas trees would be collected – some were collected in lower cluster last week. Wait until tomorrow to see if the remaining trees will be collected.
- A concern was raised by a resident about the state of the carport. The Board has discussed the plan for the repairs needed – it will need to be done phases due to the large amount of carports. The Board will reach out to

roofing and repair companies in the spring to get quotes and timelines. We budgeted for the first phase in 2023 (\$15k).

Next meeting is the Annual Meeting on February 10<sup>th</sup> (will be virtual).

8:12pm end of the meetings.