

Wainwright Cluster Association
Board of Directors Meeting Minutes
January 10, 2017

www.wainwrightcluster.weebly.com

Attendees: Mark Waddell, Damien DeAntonio, Erick Osman, Ryan Gordon, Tom Kamstra, and Eric Kemp.

Meeting convened at 7:38 pm at Erick Osman's house, 1773.

A motion was made to approve the December monthly meeting notes, which was seconded and approved.

Financial Director's Report:

- Checking: \$18,171
- CD: \$16,278
- Arrears: \$2805 (same as last month, residents are reminded to pay their cluster dues on time)

Old Business

1. **Light issue Middle Cluster.** Signboard light is out in the middle cluster, We received clarification\justification from Outdoor Illumination on why the repair bill was \$1725.35 summarized; OI basically said they followed their standard repair process. A motion was made to approve payment to OI for \$1725.35, which was seconded and approved. The board will be looking for a different electrician for any future repair work including the middle cluster sign light.
2. **2017 Annual Meeting.** The meeting is to be held on February 7th with refreshments at 7 pm and meeting starting at 7:30 pm. The meeting will be held at the Rose Gallery at RCC Lake Anne. A motion was made to approve \$150 for refreshments, which was seconded and approved.

The board will also be contacting the Fairfax County Supervisors Office and the Fairfax County Police Department liaison to try to have representation at the annual meeting. The board hopes the representatives can talk about current issues and have time to answer questions from residents.

3. **Fascia Board.** Eric K. reminded to follow up with Blue Door Painters about concerns in lower cluster about movement in the joints of the fascia board, and then inspect middle and upper cluster joints too.

New Business

1. **Spring Projects.** The board discussed a few spring projects including curb painting. Residents are reminded to let the board know if there are any areas

of the cluster they feel need attention. The board will continue planning for spring projects in February and March.

Mail

1. Damien received an email from a board member of Walden cluster seeking information about our exterior lighting install and our experience with the DRB process. Damien provided information about Outdoor Illumination and provided a copy of the DRB application that we submitted.

The February meeting is the Cluster Annual meeting and will happen February 7th at RCC Lake Anne in the Rose Gallery.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:20 pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Damien DeAntonio