

Wainwright Cluster Association
Board of Directors Meeting Minutes
Dec 11, 2018

<http://www.wainwrightcluster.weebly.com/>

Attendees: Heather Robertson, Damien DeAntonio, Erick Osman, Michael Wood, Ryan Gordon, John Foley, Mark Waddell and Rebecka Manglanathan.

Meeting convened at 7:40 pm at Mark Waddell's house, 1725.

A motion was made to approve the September meeting notes, which was seconded and approved.

Financial Director's Report:

- Checking: \$40,803.29
- CD: \$16,612.71
- Arrears \$2,405
- Uncleared checks:

Old Business

- **Drainage** Still collecting proposals and determining plan of action
- **Insurance Review** Meeting with State Farm insurance agent tomorrow (Dec 12) to discuss if current coverage is appropriate
- **Tree Removal** Damien needs to respond to an email about the tree behind 1741. Also a tree in front 1769 that need to be trimmed.
- **Tax return 2016** IRS acknowledged receipt of our letter – but no response beyond that
- **Update community look and standards** We need to create updated standards with 2-3 options for roofs, decks etc. that include alternative materials and manufactures to allow for more flexibility
- **Vantage Hill** Pool seems cleaned up – they removed all the items that they were sited on, no other news on plans to develop the site

New Business

- **2019 Annual Budget** We were slightly under for 2018 but will still need to increase several line items for 2019 to reflect upcoming projects and the heavy snow predicted for this winter. We anticipate a dues increase in 2019 or 2020 to cover increasing maintenance costs as well as upcoming capital improvement projects that have been on the radar for several years.

Mail

- none

Open Forum

- No items

Closed Session

The January monthly meeting will happen January 8th at Heather's house, 1753.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 9:23pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Rebecka Manglanathan