

Wainwright Cluster Association
Board of Directors Meeting Minutes
April 9, 2019

<http://www.wainwrightcluster.weebly.com/>

Attendees: Heather Robertson, Damien DeAntonio, Mark Waddell, Ryan Gordon, John Foley and Carol Anne Marquez.

Meeting convened at 7:40 pm at Mark Waddell's house, 1725.

A motion was made to approve the March meeting notes, which was seconded and approved.

Financial Director's Report:

- Checking: \$16,708.53
- CD: \$39,997.85
- Arrears \$600
- Uncleared checks: not reported

Long Term Updates & Planning

- **Update Community Look** No new discussions
- **Updating Cluster Standards** The board will be working with Michael Wood to get the roofing standards and deck standards submitting along with potentially updating the window and doors standards to reflect what most houses have.
- **Insurance Review** Pending.
- **Historical Marker** The board is looking for someone to work with the cluster board to design a historic sign for the cluster (similar to the sign hickory cluster installed along the RA trail as you walk toward Lake Anne). Anyone with experience using: Adobe InDesign CC and earlier, Adobe Illustrator CC and earlier or Photoshop CC and earlier

Old Business

- **Tax return** 2018 return being finalized, must be submitted by May 15
- **Spring Cluster Cleanup** scheduled for 4/27 @ 9 am; there was a discussion around tasks for the cluster cleanup and supplies needed, it was decided not to try to redo the patio by Sid's bench. A motion was made to approve \$300 for cluster cleanup supplies, seconded and approved.
- **New contact list** Judy and Stacy are going to work on getting updated contact information for all residents. They will be going door to door to gather information.
- **Recycle bins** Heather attempted to search republic several times and is still awaiting a call back in order to get cost information.

New Business

- **Drainage 1727 - 1731** New drainage issues identified behind 1727 and 1731 in lower cluster, there is an existing French drain that may not be functioning properly. Mark will contact VM Drainage to get an estimate.

Mail

- None

Open Forum

- **Recycling collection changes** Republic is no longer accepting glass in recycling. Any glass is removed at the sorting facility and trashed. Residents should either put glass in trash or save and take to recycling facility that accepts glass.

Closed Session

- None

Next meeting will be Tuesday May 14, at Becka's house, 1761.

A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 8:40 pm.

Any questions may be sent to President Mark Waddell at markw83@verizon.net

Respectfully submitted,
Damien DeAntonio